

The Rotary Club of James River (Richmond): Ignite New Member 400 Program
Maximum Completion Time: 3 Months (400 Points)

Member Name: xxxxxxxxxxxxxx.xxx xxxx Date of Induction: xxxxxxxxxxxxxx Assigned Completion Date: xxxxxxxx

Responsibility	Points	Details	Member Contact	Date Completed
Must Complete:				
Learning about Rotary	100	<ul style="list-style-type: none"> Discus with potential applicant the detailed financial and service commitments involved in becoming a James River Rotarian. Involve other board/club members as appropriate-for example those engaged in service activities. Using the standard RI application form – PART A – SPONSOR TO COMPLETE AND SUBMIT TO BOARD. Part B of the form. After Board approval, applicant to complete on invitation. 	Mentor	
Pay Admission Fee (\$50) and Dues.	25	After formal acceptance , member please bring a check covering their Admission Fee and pro-rated dues payable to James River Rotary Club to their first meeting. Annual Dues 07/01 : \$165	Treasurer	
Record Personal Data/photo on the Rotary 7600 Website.	25	See Footnote. Please be sure to include a picture, cell phone number, date of birth and where applicable, wedding anniversary.	Executive Secretary	
Maintain Attendance Standard	25	This can be achieved by personal attendance at our club weekly meetings, by make ups at other clubs, board meetings, service events or online. See Member Binder for minimums.	Executive Secretary	
Work as a Greeter 4 times during your first 2 months.	25	New member to meet and greet other members at the door on arrival. Please arrive by 7.15 am.	Mentor.	
Take Part in a Club Service Event.	50	Participate as opportunities arise. Expect new initiatives. Please participate at every opportunity. Make a definite commitment to at least two three hour service sessions during a full Rotary Year (1st July to 30th June).	Service Coordinator FTB Andrew Owens	
Give a Classification Talk.	25	Deliver a ten minute personal profile to the members. Guideline attached. Focus on your community service commitment.	Speaker Coordinator Vice President FTB Sam Shiplett	
Make a contribution to The Rotary Foundation (TRF)	25	Whatever the new member is comfortable with. Consider becoming a Paul Harris sustaining member. Strive to become a Paul Harris Fellow.	RTF Chair FTB John Clair	
Become an active member of at least one Service Group or initiate a new service project.	25	Agree personal action plan.	Club President Mentor Service Group Chair	
Become an active member of at least one Club Committee	50	Select personal preference.	Chair of Committee for the time being	
Optional Tasks: Complete One: <ul style="list-style-type: none"> Visit one other club Attend A Board Meeting or Area or District Function Bring a Guest 	25	Make a selection.	Mentor	
	400	CONGRATULATIONS on completion of your Ignite Program!		

Karin Jimenez (Membership Chair-Ignite 400 Coordinator) Email: karinjimenez@lenderselectmortgage.com Cell: 804 767 0600
Mentor:

To facilitate timely completion and monitoring of the Ignite Program, the member's Mentor should submit an email with an attached updated copy of this form to the Club Program Co-ordinator (richcunnorangila@gmail.com) on 1st of every month, with a copy to the member. This will be incorporated in the President's Progress Summary which will be reviewed at Monthly Board Meetings and Membership Committee Meetings.

To post your personal information and photograph on the District Website, please proceed as follows:

- Log on to District Website: www.rotary7600.org/**
- Click on: "Click Here to login into District 7600 Database" towards the top of the screen.**
- Insert your User Name: This is your email address.**
- Insert your password: See your certificate. This is also the first number to the left of the second line on the address label of The Rotarian. You can change it.**
- Click on: My Club Dashboard. Add your details accordingly.**